

JOB DESCRIPTION – ECONOMIC EMPOWERMENT OFFICER

JOB TITLE: Economic Empowerment Officer

JOB TYPE: Full-time

LOCATION: Matembwe village, Lupembe Division, Njombe District

CONTRACT PERIOD: 12 months (renewable)

SUPERVISOR/MANAGER: Energy Programme Manager

CEFA OVERVIEW

CEFA (European Committee for Training and Agriculture) was founded in Italy in 1972, under the initiative of a group of agricultural cooperatives linked to the Movement of Christian Workers. Active in Tanzania since 1976, CEFA has devoted itself to enabling processes of sustainable development in some of the poorest areas of the country. To foster the development of local communities and institutions CEFA's work focuses on improving livelihoods at household and community level, enhancing human and social capital, promoting training initiatives and fostering the recognition of women and men's fundamental rights. Nowadays, CEFA operates in 8 regions of the Country and implements development projects in four sectors: Agriculture and Agroindustry, Rural Electrification, Social and Economic Inclusion of Marginalised Groups and Environment.

PROJECT OVERVIEW

Providing sustainable energy for all is one of the world's greatest challenges, as confirmed by the Agenda 2030 for Sustainable Development. In most rural communities where electricity services are introduced, connection rates remain low, consequently hindering economic and social development. Rural electrification in sub-Saharan contexts often fails to meet expectations. One of CEFA's projects, Matembwe, is an exception. It was the first village to be electrified by CEFA in 1986 and has experienced throughout the years a socio-economic development rarely observed elsewhere in Tanzania.

The project is financed by the Charles Steward MOTT Foundation and has two main components:

1. A "research" component, aimed at investigating the key factors that have determined the success of CEFA interventions in Matembwe
2. A "testing" component, aimed at identifying the most effective strategies and instruments to enhance socio-economic development within communities involved in rural electrification interventions.

MAIN DUTIES/RESPONSIBILITIES:

The Economic Empowerment Officer will be responsible for the overall implementation and supervision of the “testing” component of the project, with detailed activities refined during the inception phase of the work (approximately one month).

Main duties include, but are not limited to the following tasks:

1. Coordinate business mentoring activities to support the targeted communities in the establishment of new income generating activities
2. Organize and coordinate the professional and vocational training activities foreseen in the project
3. Organize and coordinate the awareness raising and demonstration campaigns foreseen in the project
4. Carry out monitoring surveys and assessments within the targeted communities
5. Report periodically to the Energy Programme Manager on implementation of project’s activities

The successful candidate will also be working closely with a Consultant on Value Chains, Business Models, and Productive Uses of Energy appointed by the The Energy Change Lab Tanzania (www.energychangelab.org/). The Lab is a continuing programme initiated by Hivos and the International Institute for Environment and Development (IIED) to unlock collaboration and innovation by decentralised energy providers and other stakeholders which promote the Productive Uses of Energy (PUE). See separate TOR <link> for the Consultancy.

SKILLS & EXPERIENCE

The role combines management, communication, collaboration and writing skills. The successful applicant will meet or exceed the following qualifications, experience and skills:

Qualifications:

Degree or relevant certificates in appropriate subject e.g. Community Development, Economic Development, Development Studies, Business Development, etc.

Candidates with other diploma or professional certificates in similar subjects may also apply, if supported by relevant work experience in similar fields.

Experience:

At least one year previous experience in a similar role. Previous professional experiences in coaching and/or mentoring in low-income communities will be highly considered.

Skills:

The candidate shall possess the following **essential** skills and/or competences:

- Good command of Microsoft Office Suite (Word, Excel, PowerPoint, etc.)
- Strong interpersonal skills and the ability to work with international, multi-cultural and multi-disciplinary teams
- Excellent oral and written communication skills in Kiswahili and English
- Organised and able to meet deadlines
- Ability in organizing events, trainings and workshops
- Good understanding of community-level economic development processes
- License to operate a motorcycle and car
- Ability to handle a motorcycle on unpaved roads to reach rural communities

The following skills and/or competences will be considered an asset:

- Knowledge of the energy access sector, particularly off-grid renewable energy
- Experience on promoting 'productive uses of energy' among rural customers

INDICATIVE SALARY

Gross Salary between TZS 1.200.000 and 1.500.000 per month + additional benefits (NHIF health insurance, NSSF social security fund, etc.).

HOW TO APPLY

We invite candidates to submit the following application documents:

- CV
- Short motivation letter (max 1 page)

Please send your application and any questions to cefa.energy@gmail.com, copying cefa.ruralev1@gmail.com. The deadline for applying is Friday, June 14. Short-listed applicants may be invited for a follow-up discussion (call/meeting) to discuss the proposal on or around June 20.